Performance Management Plan for Non-Managers and Non-Supervisors



		A Go	neral Infor				000000000000000000000000000000000000000	STATES OF		
1. Employee Name (last, first, middle)		A. 06	neral illior	**************************************						
				2. Orga	nization					
3. Title, Series, Grade		4 Anr	raisal Cyal	(mm/d	/DEEOIC					
CLAIMS EXAMINER SPECIALI	IST, GS-099	01-12	opraisal Cycle <i>(mm/dd/yyyy)</i> 5. Appraisal P 10/01/2021 to 09/30/2022				sal Period	Period (mm/dd/yyyy)		
6. Supervisory Status Code 8 – All Ot		1	010112021	to	09/30/2022	10/0	1/2021	to 09/30/202		
ada tampa ada empa, belantera	A CONTRACTOR OF THE PARTY OF TH	Performance Elem	ente and S	inn da sata	0					
1. I certify that this performance plan	< Link at leas	st one critical results	element to	the Agen	Certification					
contains accurate performance elements and standards that:	C I noid the en	ripioyee accountable	for meacu	rable and	Vos abassa II	100				
	< Link to the	employee's position	description	and refle	ect the duties and	sults.				
Rating Official Signature				and folio	or the duties and	responsibiliti	es assigne	ed to the employee.		
							D.	ate (mm/dd/yyyy)		
3. Rating Official Name (last, first, middle	e)		4. Rat	ing Offici	al Title					
5 Drotatus I										
5. Prototype elements and/or standards	Yes [No				·				
1 Position description		C. Position De	escription	Certifica	tion					
 Position description is correct? X 	es 🗌 No	(if No, explain below		ating Offi	Market Control of the			Data (mm/44)		
				gnature	oidi			Date (mm/dd/yyy)		
			3. R	ating Office	cial Name (last, fi	irst middle)				
					(,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	rot, middle)				
			4. Ra	ating Office	cial Title					
			1 1							
3 I discussed this I was	D. Es	tablishment of the	Performan	ce Mana	gement Plan					
a. I discussed this plan with employee.	Ib. Employee	written comments ar	e 2. En	nployee	-			Date (mm/dd/yyyy		
Yes No a	attached.	Yes No		nature				Date (minida/yyyy		
Signature		Date (mm/dd/yy		viewing				Date (mm/dd/yyyy)		
. Rating Official Name (last, first, middle)			Off	icial Sign	ature			Bate (mm/ad/yyyy)		
realing emotal Name (last, lirst, middle)	,		7. Re	viewing (Official Name (las	t, first, middle	e)			
. Rating Official Title		2 11								
g - metal, ride			8. Re	viewing (Official Title					
The mid-term progress review		E. Mid-Term Progr								
has been conducted. Yes	i ∐ No (i	f No, explain below.)		ing Offici	al			Date (mm/dd/yyyy)		
				nature				, ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		
			4. Rat	ing Offici	al Name (last, fir.	st, middle)				
Employee	1	Date (mm/dd/yyyy)	F Dat	Off -:	-17-0					
Signature		ato (mmaa/yyyy)	S. Rai	ing Officia	al little	,				
Autorities and a second and a second and a second		E Parformanas	A							
Indicate performance appraisal and ratin	g below.	F. Performance	Appraisai	and Ka	iting					
		ating Points (475-50)	2)					I this appraisal with th		
Exceeds Fully Successful Falls within	n Summary R	ating Points (400-474	1)	-			employee.			
		ating Points (300-399					Yes [The state of the s		
		one or more elemen					mployee p omments.	rovided timely written		
		more elements								
			7. Emplo	vee Sign:	ature		_ Yes [No NA		
	Rating	Rating of Record		,			Date (n	nm/dd/yyyy)		
Rating Official Signature	Date (mm/dd/yyyy)	8. Review	ving Offic	ial Signature		Date (n	nm/dd/yyyy)		
							Date (II	iiii/dd/yyyy)		
			9. Review	wing Office	cial Name (last, t	irst middle)				
Rating Official Name (last, first, middle)			The second second	Tring Chile	Jai Ivallie (last. i					
Rating Official Name (last, first, middle) Rating Official Title	<u> </u>			ving Onic	siai Mairie (last, l	irot, middic)				

G. Performance Summary

The rating official must appraise the employee's performance relative to the critical results elements performed. In assigning a rating to each critical results elements, please rate the employee at one of the following five levels and include a written narrative as appropriate:

Elements Rating Level	Rating Points	Description									
Outstanding	5	This is a level of rare, high-quality performance. The employee's work under this element <u>substantially exceeds</u> the "Exceeds Fully Successful" standard. (<i>Narrative Required</i>)									
Exceeds Fully Successful	4	This is a level of unusually good performance. The employee's work under this element is consistently above average . (Narrative Required)									
Fully Successful	3	This is a level of good, sound performance. The employee's work under this element is of a <u>fully competer</u> employee. (<i>Narrative Not Required</i>)									
Minimally Successful	2	This is a level of perform improvement in one or	nance below expe more elements. (I	ctations. The emplo	yee'	s wo	ork u	ınde	r thi	s elem	ent <u>needs</u>
Unacceptable	1	The level of performance	The level of performance is <u>not adequate</u> for the position. (Narrative Required)								
Not Rated (NR)	NR	The level of performance									
	Critical Eler	nent		Critical Element	Π	Rati	ng F	oint	s	Lub	Total Element
	Ontical Lici	nent		Weight %	5	4	3	2	1	NR	Points
Result #1 MENTORING				30	П	П	П	П	П	П	
Result #2 DATA INTEGRITY				15	Ī	Ī	Ħ	I	in	Ħ	
Result #3 TRAINING, OUTRE	ACH, & COMMUN	ICATIONS		30	恄	ī	Ħ	ī	Ħ	H	
Result #4 POST ADJUDICAT		25	片	H	片	H	H				
Result #5	- Control				H	H	H	H	片	H	
Result #6					H	H	H	H	H	片	
Result #7					片	片	片	H	님	H	
Result #8					胎	님	H	H	H	H	
- Suatr			Element Pts ->	100	S	umn	nary	Rat	ina F	oints	0

H. Consideration Given to Other Ratings in Rating of Record

I. Other Significant Accomplishments

Any written performance information (including interim ratings and performance information on details or temporary reassignments/promotions) since the last annual rating of record will be taken into account in this rating of record. If these interim performance ratings or information impact the overall rating of record, explain fully in the space below.

			lements

Critical results-specific elements must include, but are not limited to, as many results elements as are necessary to reflect the employee's specific responsibilities in the implementation of their agency's operating plan / strategic goals. All elements and standards should describe the major results to be achieved during the period of performance covered by the performance plan. Each performance standard must be written at the **Fully Successful** level and milestones or descriptions of the process and methods used to achieve the results.

The Claims Examiner Specialist (CES) provides appropriate mentoring, training and feedback for assigned Claims Examiners (CEs) related to claims development and adjudication. Performance Standard Performance is Fully Successful when the CES achieves 90% - 92%. Did the CES successfully complete the below tasks? 1. Enser non-journey level CEs addressed all relevant components (e.g. medical conditions, employment, and toxic exposures) in all current development and guideclary actions based on the evidence of record. 2. Provide accurate feedback and mentoring regarding current claim development and pre- and post adjudication in accordance with existing program policies and guidelines. 3. Provide appropriate technical expertise by referencing EECICPA laws, regulations, and policies. 4. Utilize appropriate mentoring strategies and individualize feedback based on the non-journey level CE's skill level and ability. 5. Review and provide feedback for initial submitted work products within three (3) business days of receipt. 8. Review and provided feedback on revised submitted work products within three (3) business days of receipt. Narrative Performance Standard	Result #1 Title MENTORING			
The Claims Examiner Specialist (CES) provides appropriate mentoring, training and feedback for assigned Claims Examiners (CEs) related to claims development and adjudication. Performance Standard Performance is Fully Successful when the CES achieves 90% - 92%. Did the CES accurately explicitly and individualize feedback and mentoring regarding current claim development and provided feedback and mentoring regarding current claim development and provided accurate feedback and mentoring regarding current claim development and provided appropriate technical expertise by referencing EEOICPA laws, regulations, and policies. 3. Provide appropriate technical expertise by referencing EEOICPA laws, regulations, and policies. 4. Utilize appropriate mentoring strategies and individualize feedback based on the non-journey level CEs skill level and ability. 5. Review and provided feedback for initial submitted work products within three (3) business days of receipt. 6. Review and provided feedback on revised submitted work products within two (2) business days of receipt. Narrative Result #2 Tule DATA INTEGRITY Result #2 Tule DATA INTEGRITY Result #2 Tule DATA INTEGRITY Performance Standard Performance Standard Performance Standard Performance is Fully successful when the CES achieves 90% - 92%. Did the CES accurately enters ECS and OIS data and provides appropriate mentoring, training and feedback for assigned CEs related to ECS and OIS entries. 7. Review and ensure accurate data entry by non-journey level CEs in ECS for all current development components. 8. Review and ensure accurate data entry by non-journey level CEs in ECS for lougoing correspondence, Recommended Decisions, and NIOSH referrals. 8. Review and ensure accurate data entry by non-journey level CEs in ECS for outgoing correspondence, Recommended Decisions, and NIOSH referrals. 8. Review and ensure accurate bronzing and indexing by non-journey level CEs in OIS for outgoing correspondence, Recommended Decisions, and NIOSH referrals. 8. Acc	Result #1 Out	utstanding Exceeds Fully Successful Fully Successful Minimally Successful	Weight Value	30%
Performance is Fully Successful when the CES achieves 90% - 92%. Did the CES successfully complete the below tasks? 1. Ensure non-journey level CEs addressed all relevant components (e.g. medical conditions, employment, and toxic exposures) in all current development and adjudication y actions based on the evidence of record. 2. Provide accurate feedback and mentoring regarding current claim development and pre and post adjudication in accordance with existing program policies and guildelines. 3. Provide appropriate technical expertise by referencing EEOICPA laws, regulations, and policies. 4. Utilize appropriate mentoring strategies and individualize feedback based on the non-journey level CEs skill level and ability. 5. Review and provide feedback for initial submitted work products within three (3) business days of receipt. 6. Review and provided feedback on revised submitted work products within two (2) business days of receipt. Narrative Result #2 Dutstanding Exceeds Fully Successful Fully Successful Minimally Successful Unacceptable Not Rated The CES accurately enters ECS and OIS data and provides appropriate mentoring, training and feedback for assigned CEs related to ECS and OIS entries. Performance Standard Performance is Fully Successful when the CES achieves 90% - 92%. Did the CES successfully complete the below tasks? 1. Review and ensure accurate data entry by non-journey level CEs in ECS for all current development components. 2. Review and ensure accurate data entry by non-journey level CEs in ECS for outgoing correspondence, Recommended Decisions, and NIOSH referrals. 3. Review and ensure accurate data entry by non-journey level CEs in ECS for outgoing correspondence, Recommended Decisions, and NIOSH referrals. 4. Review and ensure accurate data entry by non-journey level CEs in CIS for outgoing correspondence, Recommended Decisions, and NIOSH referrals. 5. Ensure all ECS related coding for Toxicology, Health Physicist, Industrial Hyglenist referrals, and oth	The Claims Examiner Specialist development and adjudication.			ot Nateu
Performance is Fully Successfully complete the below tasks? 1. Ensure non-journey level CEs addressed all relevant components (e.g. medical conditions, employment, and toxic exposures) in all current development and adjudication y actions based on the evidence of record. 2. Provide accurate feedback and mentoring regarding current claim development and pre and post adjudication in accordance with existing program policies and guidelines. 3. Provide appropriate technical expertise by referencing EEOICPA laws, regulations, and policies. 4. Utilize appropriate mentoring strategies and individualize feedback based on the non-journey level CEs skill level and ability. 5. Review and provide feedback for initial submitted work products within three (3) business days of receipt. 6. Review and provided feedback on revised submitted work products within two (2) business days of receipt. Narrative Result #2 Datra Integrity Weight Value 15%				
Did the CES successfully complete the below tasks? 1. Ensure non-journey level CEs addressed all relevant components (e.g. medical conditions, employment, and toxic exposures) in all current development and adiquiciatory actions based on the evidence of record. 2. Provide accurate feedback and mentoring regarding current claim development and pre and post adjudication in accordance with existing program policies and guidelines. 3. Provide appropriate feedback and mentoring regarding current claim development and pre and post adjudication in accordance with existing program policies and guidelines. 4. Utilize appropriate technical expertise by referencing EEOICPA laws, regulations, and policies. 4. Utilize appropriate mentoring strategies and individualize feedback based on the non-journey level CE's skill level and ability. 5. Review and provide feedback for initial submitted work products within three (3) business days of receipt. 6. Review and provided feedback on revised submitted work products within two (2) business days of receipt. 7. Review and provided feedback on revised submitted work products within two (2) business days of receipt. 8. Review and provided feedback on revised submitted work products within two (2) business days of receipt. 8. Review and ensure accurately enters ECS and OIS data and provides appropriate mentoring, training and feedback for assigned CEs related to ECS and OIS entries. 9. Performance is Fully Successfull when the CES achieves 90% - 92%. 1. Review and ensure accurate data entry by non-journey level CEs in ECS for all current development components. 2. Review and ensure accurate data entry by non-journey level CEs in ECS for outgoing correspondence, Recommended Decisions, and NIOSH referrals. 3. Review and ensure accurate bronzing and indexing by non-journey level CEs in OIS for outgoing correspondence, Recommended Decisions, and NIOSH referrals. 4. Review and ensure accurate bronzing and indexing by non-journey level CEs in OIS for outgoing correspondence,	Performance Standard			
1. Erisure non-journey level CEs addressed all relevant components (e.g. medical conditions, employment, and toxic exposures) in all current development and adjudicatory actions based on the evidence of record. 2. Provide accurate feedback and mentoring regarding current claim development and pre and post adjudication in accordance with existing program policies and guidelines. 3. Provide appropriate technical expertise by referencing EEOICPA laws, regulations, and policies. 4. Utilize appropriate mentoring strategies and individualize feedback based on the non-journey level CE's skill level and ability. 5. Review and provide feedback for initial submitted work products within three (3) business days of receipt. 6. Review and provided feedback on revised submitted work products within two (2) business days of receipt. Narrative Result #2	Performance is Fully Successful v	when the CES achieves 90% - 92%.		
2. Provide accurate feedback and mentoring regarding current claim development and pre and post adjudication in accordance with existing program policies and guidelines. 3. Provide appropriate technical expertise by referencing EEOICPA laws, regulations, and policies. 4. Utilize appropriate mentoring strategies and individualize feedback based on the non-journey level CE's skill level and ability. 5. Review and provide feedback for initial submitted work products within three (3) business days of receipt. 6. Review and provided feedback on revised submitted work products within two (2) business days of receipt. Narrative Particle DATA INTEGRITY Weight Value 15%				
3. Provide appropriate technical expertise by referencing EEOICPA laws, regulations, and policies. 4. Utilize appropriate mentoring strategies and individualize feedback based on the non-journey level CE's skill level and ability. 5. Review and provide feedback for initial submitted work products within three (3) business days of receipt. 6. Review and provided feedback on revised submitted work products within two (2) business days of receipt. Narrative Result #2 Title	Ensure non-journey level CEs a adjudicatory actions based on the	addressed all relevant components (e.g. medical conditions, employment, and toxic expose evidence of record.	sures) in all current develop	ment and
4. Utilize appropriate mentoring strategies and individualize feedback based on the non-journey level CE's skill level and ability. 5. Review and provide feedback for initial submitted work products within three (3) business days of receipt. 6. Review and provided feedback on revised submitted work products within two (2) business days of receipt. Narrative Result #2 Title	Provide accurate feedback and and guidelines.	d mentoring regarding current claim development and pre and post adjudication in accordan	nce with existing program p	olicies
4. Utilize appropriate mentoring strategies and individualize feedback based on the non-journey level CE's skill level and ability. 5. Review and provide feedback for initial submitted work products within three (3) business days of receipt. 6. Review and provided feedback on revised submitted work products within two (2) business days of receipt. Narrative Result #2 Title	3. Provide appropriate technical e	expertise by referencing EEOICPA laws, regulations, and policies.		
5. Review and provide feedback on revised submitted work products within three (3) business days of receipt. 6. Review and provided feedback on revised submitted work products within two (2) business days of receipt. Narrative Result #2 Title			ility.	
6. Review and provided feedback on revised submitted work products within two (2) business days of receipt. Narrative				
Result #2 Title DATA INTEGRITY	1			
Result #2 Outstanding Exceeds Fully Successful Fully Successful Minimally Successful Unacceptable Not Rated The CES accurately enters ECS and OIS data and provides appropriate mentoring, training and feedback for assigned CEs related to ECS and OIS entries. Performance Standard Performance is Fully Successful when the CES achieves 90% - 92%. Did the CES successfully complete the below tasks? 1. Review and ensure accurate data entry by non-journey level CEs in ECS for all current development components. 2. Review and ensure accurate bronzing and indexing by non-journey level CEs in OIS for all current development and case actions. 3. Review and ensure accurate data entry by non-journey level CEs in ECS for outgoing correspondence, Recommended Decisions, and NIOSH referrals. 4. Review and ensure accurate bronzing and indexing by non-journey level CEs in OIS for outgoing correspondence, Recommended Decisions, and NIOSH eferrals. 5. Ensure all ECS related coding for Toxicology, Health Physicist, Industrial Hygienist referrals, and other development was accurate. 6. Accurately update Post Adjudication coding in ECS. 7. Bronze and accurately index Post Adjudication documents into the respective OIS case file within 24 hours of document issuance.				
Result #2 Outstanding Exceeds Fully Successful Minimally Successful Unacceptable Not Rated The CES accurately enters ECS and OIS data and provides appropriate mentoring, training and feedback for assigned CEs related to ECS and OIS entries. Performance Standard Performance is Fully Successful when the CES achieves 90% - 92%. Did the CES successfully complete the below tasks? 1. Review and ensure accurate data entry by non-journey level CEs in ECS for all current development components. 2. Review and ensure accurate bronzing and indexing by non-journey level CEs in OIS for all current development and case actions. 3. Review and ensure accurate data entry by non-journey level CEs in ECS for outgoing correspondence, Recommended Decisions, and NIOSH referrals. 4. Review and ensure accurate bronzing and indexing by non-journey level CEs in OIS for outgoing correspondence, Recommended Decisions, and NIOSH referrals. 5. Ensure all ECS related coding for Toxicology, Health Physicist, Industrial Hygienist referrals, and other development was accurate. 6. Accurately update Post Adjudication coding in ECS. 7. Bronze and accurately index Post Adjudication documents into the respective OIS case file within 24 hours of document issuance.				
The CES accurately enters ECS and OIS data and provides appropriate mentoring, training and feedback for assigned CEs related to ECS and OIS entries. Performance Standard Performance is Fully Successful when the CES achieves 90% - 92%. Did the CES successfully complete the below tasks? 1. Review and ensure accurate data entry by non-journey level CEs in ECS for all current development components. 2. Review and ensure accurate bronzing and indexing by non-journey level CEs in OIS for all current development and case actions. 3. Review and ensure accurate data entry by non-journey level CEs in ECS for outgoing correspondence, Recommended Decisions, and NIOSH referrals. 4. Review and ensure accurate bronzing and indexing by non-journey level CEs in OIS for outgoing correspondence, Recommended Decisions, and NIOSH eferrals. 5. Ensure all ECS related coding for Toxicology, Health Physicist, Industrial Hygienist referrals, and other development was accurate. 6. Accurately update Post Adjudication coding in ECS. 7. Bronze and accurately index Post Adjudication documents into the respective OIS case file within 24 hours of document issuance.	Result #2 Title DATA INTEGR	TTY		
Performance is Fully Successful when the CES achieves 90% - 92%. Did the CES successfully complete the below tasks? 1. Review and ensure accurate data entry by non-journey level CEs in ECS for all current development components. 2. Review and ensure accurate bronzing and indexing by non-journey level CEs in OIS for all current development and case actions. 3. Review and ensure accurate data entry by non-journey level CEs in ECS for outgoing correspondence, Recommended Decisions, and NIOSH referrals. 4. Review and ensure accurate bronzing and indexing by non-journey level CEs in OIS for outgoing correspondence, Recommended Decisions, and NIOSH referrals. 5. Ensure all ECS related coding for Toxicology, Health Physicist, Industrial Hygienist referrals, and other development was accurate. 6. Accurately update Post Adjudication coding in ECS. 7. Bronze and accurately index Post Adjudication documents into the respective OIS case file within 24 hours of document issuance.		todia De Lea		1210000000
Did the CES successfully complete the below tasks? 1. Review and ensure accurate data entry by non-journey level CEs in ECS for all current development components. 2. Review and ensure accurate bronzing and indexing by non-journey level CEs in OIS for all current development and case actions. 3. Review and ensure accurate data entry by non-journey level CEs in ECS for outgoing correspondence, Recommended Decisions, and NIOSH referrals. 4. Review and ensure accurate bronzing and indexing by non-journey level CEs in OIS for outgoing correspondence, Recommended Decisions, and NIOSH referrals. 5. Ensure all ECS related coding for Toxicology, Health Physicist, Industrial Hygienist referrals, and other development was accurate. 6. Accurately update Post Adjudication coding in ECS. 7. Bronze and accurately index Post Adjudication documents into the respective OIS case file within 24 hours of document issuance.	Result #2 Outsta	tanding Exceeds Fully Successful Fully Successful Minimally Successful	Unacceptable Not	Rated
Did the CES successfully complete the below tasks? 1. Review and ensure accurate data entry by non-journey level CEs in ECS for all current development components. 2. Review and ensure accurate bronzing and indexing by non-journey level CEs in OIS for all current development and case actions. 3. Review and ensure accurate data entry by non-journey level CEs in ECS for outgoing correspondence, Recommended Decisions, and NIOSH referrals. 4. Review and ensure accurate bronzing and indexing by non-journey level CEs in OIS for outgoing correspondence, Recommended Decisions, and NIOSH referrals. 5. Ensure all ECS related coding for Toxicology, Health Physicist, Industrial Hygienist referrals, and other development was accurate. 6. Accurately update Post Adjudication coding in ECS. 7. Bronze and accurately index Post Adjudication documents into the respective OIS case file within 24 hours of document issuance.	Result #2 Outsta	tanding Exceeds Fully Successful Fully Successful Minimally Successful	Unacceptable Not	Rated
1. Review and ensure accurate data entry by non-journey level CEs in ECS for all current development components. 2. Review and ensure accurate bronzing and indexing by non-journey level CEs in OIS for all current development and case actions. 3. Review and ensure accurate data entry by non-journey level CEs in ECS for outgoing correspondence, Recommended Decisions, and NIOSH referrals. 4. Review and ensure accurate bronzing and indexing by non-journey level CEs in OIS for outgoing correspondence, Recommended Decisions, and NIOSH referrals. 5. Ensure all ECS related coding for Toxicology, Health Physicist, Industrial Hygienist referrals, and other development was accurate. 6. Accurately update Post Adjudication coding in ECS. 7. Bronze and accurately index Post Adjudication documents into the respective OIS case file within 24 hours of document issuance.	Result #2 Outsta	tanding Exceeds Fully Successful Fully Successful Minimally Successful and OIS data and provides appropriate mentoring, training and feedback for assigned CEs r	Unacceptable Not	Rated
2. Review and ensure accurate bronzing and indexing by non-journey level CEs in OIS for all current development and case actions. 3. Review and ensure accurate data entry by non-journey level CEs in ECS for outgoing correspondence, Recommended Decisions, and NIOSH referrals. 4. Review and ensure accurate bronzing and indexing by non-journey level CEs in OIS for outgoing correspondence, Recommended Decisions, and NIOSH referrals. 5. Ensure all ECS related coding for Toxicology, Health Physicist, Industrial Hygienist referrals, and other development was accurate. 6. Accurately update Post Adjudication coding in ECS. 7. Bronze and accurately index Post Adjudication documents into the respective OIS case file within 24 hours of document issuance.	Result #2 Outsta	tanding Exceeds Fully Successful Fully Successful Minimally Successful and OIS data and provides appropriate mentoring, training and feedback for assigned CEs result.	Unacceptable Not	Rated
3. Review and ensure accurate data entry by non-journey level CEs in ECS for outgoing correspondence, Recommended Decisions, and NIOSH referrals. 4. Review and ensure accurate bronzing and indexing by non-journey level CEs in OIS for outgoing correspondence, Recommended Decisions, and NIOSH referrals. 5. Ensure all ECS related coding for Toxicology, Health Physicist, Industrial Hygienist referrals, and other development was accurate. 6. Accurately update Post Adjudication coding in ECS. 7. Bronze and accurately index Post Adjudication documents into the respective OIS case file within 24 hours of document issuance.	Result #2 Outsta The CES accurately enters ECS and Performance Standard Performance is Fully Successful who Did the CES successfully complete	tanding Exceeds Fully Successful Fully Successful Minimally Successful and OIS data and provides appropriate mentoring, training and feedback for assigned CEs rewhen the CES achieves 90% - 92%.	Unacceptable Not	Rated
4. Review and ensure accurate bronzing and indexing by non-journey level CEs in OIS for outgoing correspondence, Recommended Decisions, and NIOSH referrals. 5. Ensure all ECS related coding for Toxicology, Health Physicist, Industrial Hygienist referrals, and other development was accurate. 6. Accurately update Post Adjudication coding in ECS. 7. Bronze and accurately index Post Adjudication documents into the respective OIS case file within 24 hours of document issuance.	Result #2 Outsta The CES accurately enters ECS and Performance Standard Performance is Fully Successful who Did the CES successfully complete 1. Review and ensure accurate dat	tanding Exceeds Fully Successful Fully Successful Minimally Successful and OIS data and provides appropriate mentoring, training and feedback for assigned CEs rewhen the CES achieves 90% - 92%. The the below tasks?	Unacceptable ☐ Not related to ECS and OIS en	Rated
5. Ensure all ECS related coding for Toxicology, Health Physicist, Industrial Hygienist referrals, and other development was accurate. 6. Accurately update Post Adjudication coding in ECS. 7. Bronze and accurately index Post Adjudication documents into the respective OIS case file within 24 hours of document issuance.	Result #2 Outsta The CES accurately enters ECS and Performance Standard Performance is Fully Successful who Did the CES successfully complete 1. Review and ensure accurate dat 2. Review and ensure accurate bro	tanding Exceeds Fully Successful Fully Successful Minimally Successful and OIS data and provides appropriate mentoring, training and feedback for assigned CEs rewhen the CES achieves 90% - 92%. The the below tasks? The tall current development components. The provided for all current development and case a conzing and indexing by non-journey level CEs in OIS for all current development and case a conzing and indexing by non-journey level CEs in OIS for all current development and case a conzing and indexing by non-journey level CEs in OIS for all current development and case a conzing and indexing by non-journey level CEs in OIS for all current development and case a conzing and indexing by non-journey level CEs in OIS for all current development and case achieves are considered to the control of the c	Unacceptable Not related to ECS and OIS en	Rated ries.
6. Accurately update Post Adjudication coding in ECS. 7. Bronze and accurately index Post Adjudication documents into the respective OIS case file within 24 hours of document issuance.	Result #2 Outsta The CES accurately enters ECS and Performance Standard Performance is Fully Successful who Did the CES successfully complete 1. Review and ensure accurate data 2. Review and ensure accurate bro 3. Review and ensure accurate data	tanding Exceeds Fully Successful Fully Successful Minimally Successful and OIS data and provides appropriate mentoring, training and feedback for assigned CEs rewhen the CES achieves 90% - 92%. The below tasks? The below tasks? The below tasks? The below tasks? The below tasks in the cest of the components of the components of the cest of the c	Unacceptable Not Not related to ECS and OIS en actions.	Rated ries.
6. Accurately update Post Adjudication coding in ECS. 7. Bronze and accurately index Post Adjudication documents into the respective OIS case file within 24 hours of document issuance.	Result #2 Outsta The CES accurately enters ECS and Performance Standard Performance is Fully Successful who Did the CES successfully complete 1. Review and ensure accurate data 2. Review and ensure accurate bro 3. Review and ensure accurate data	tanding Exceeds Fully Successful Fully Successful Minimally Successful and OIS data and provides appropriate mentoring, training and feedback for assigned CEs rewhen the CES achieves 90% - 92%. The below tasks? The below tasks? The below tasks? The below tasks? The below tasks in the cest of the components of the components of the cest of the c	Unacceptable Not Not related to ECS and OIS en actions.	Rated ries.
7. Bronze and accurately index Post Adjudication documents into the respective OIS case file within 24 hours of document issuance. 3. Review and certify or reject payments in ECS within one (1) business day of non-journey level CEs creating the payment and submitting for certification.	Result #2 Outsta The CES accurately enters ECS and Performance Standard Performance is Fully Successful with Did the CES successfully complete 1. Review and ensure accurate data 2. Review and ensure accurate brown and ensure accurate brown and ensure accurate data 4. Review and ensure accurate brown accurate brown and ensure accurate brown and ensure accurate brown accurate brown and ensure accurate brown accurate brown and ensure accurate brown accurate brown accurate brown accurate brown accurate brown accurate accurate brown	tanding Exceeds Fully Successful Fully Successful Minimally Successful and OIS data and provides appropriate mentoring, training and feedback for assigned CEs replaced by the center of the center o	Unacceptable Not Not related to ECS and OIS en actions. cisions, and NIOSH referramended Decisions, and NIOSH	Rated ries.
B. Review and certify or reject payments in ECS within one (1) business day of non-journey level CEs creating the payment and submitting for certification.	Result #2 Outsta The CES accurately enters ECS and Performance Standard Performance is Fully Successful who Did the CES successfully complete 1. Review and ensure accurate dat 2. Review and ensure accurate brown 3. Review and ensure accurate brown 4. Review and ensure accurate brown 5. Ensure all ECS related coding for the CES accurated accurate brown 5. Ensure all ECS related coding for the CES accurately entered to the C	tanding Exceeds Fully Successful Fully Successful Minimally Successful and OIS data and provides appropriate mentoring, training and feedback for assigned CEs represented the CES achieves 90% - 92%. The the below tasks? It a entry by non-journey level CEs in ECS for all current development components. Tonzing and indexing by non-journey level CEs in OIS for all current development and case at a entry by non-journey level CEs in ECS for outgoing correspondence, Recommended Deconzing and indexing by non-journey level CEs in OIS for outgoing correspondence, Recommended Deconzing and indexing by non-journey level CEs in OIS for outgoing correspondence, Recommender on Toxicology, Health Physicist, Industrial Hygienist referrals, and other development was accommended.	Unacceptable Not Not related to ECS and OIS en actions. cisions, and NIOSH referramended Decisions, and NIOSH	Rated ries.
	Result #2 Outsta The CES accurately enters ECS and Performance Standard Performance is Fully Successful who Did the CES successfully complete 1. Review and ensure accurate data 2. Review and ensure accurate brown 3. Review and ensure accurate data 4. Review and ensure accurate brown eferrals. 5. Ensure all ECS related coding for 5. Accurately update Post Adjudications.	tanding Exceeds Fully Successful Fully Successful Minimally Successful and OIS data and provides appropriate mentoring, training and feedback for assigned CEs rewhen the CES achieves 90% - 92%. The the below tasks? The talentry by non-journey level CEs in ECS for all current development components. The provided provided provided the provided provide	Unacceptable Not Not related to ECS and OIS en actions. cisions, and NIOSH referramended Decisions, and NIC	Rated ries.

Narrative		
I valiative		
Result #3 Title TRAINING, OUTREACH, & COMMUNICATIONS Result #3		Weight Value 30%
Result #3 Outstanding Exceeds Fully Successful Fully Successful	Minimally Successful [☐ Unacceptable ☐ Not Rated
The CES creates or assists in the creation of instructional materials and provides training to District and groups outside the District Office, and delivers presentations as assigned.	ct Office staff, undertakes	professional contact with individuals
Performance Standard		
Performance is Fully Successful when the CES achieves 90% - 92%.		
Did the CES successfully complete the below tasks?		
1. Organize, facilitate, and present training for new staff based on approved materials, current polic	cy and procedural guidan	nce, and identified training needs.
2. Suggest development and/or modification of training materials to align with current policy and pro		
3. Independently create resources for staff based on current policy and procedure. These materials		
limited to the Energy Employees Occupational Illness Compensation Program Act (EEOICPA) Pro Operating Procedures.	ocedure Manual, DEEOIC	om multiple sources, including out not policy guidance, and Standard
4. Provide input or recommendations to the Chief of Operations, ADD, or DD for training based on	noted deficiencies, proce	edural errors, and audit results.
5. Routinely demonstrate skill in using the most effective method of presentation for training. Consider	ideration in measuring su	iccess will include assessment of
preparation, organization and flexibility as reflected in the trainer's choice of: group size, use of med adapt to changing conditions.	dia aids, subject knowled	dge, audience response, and ability to
6. Receive constructive feedback openly, and foster an atmosphere that supports development and	dimensional of CFIs al	200
Independently, or with designated district or National Office staff, organize and disseminate informand/or outreach participation.	rmation to internal and ex	ternal customers during conference
Narrative		
Result #4 Title POST ADJUDICATION		Weight Value 25%
Result #4	Minimally Successful	☐ Unacceptable ☐ Not Rated
The CES completes quality development and adjudication of reopening requests and issues denial Goal time-frames.	documents and Director	's Orders within Operational Plan
Performance Standard		
Performance is Fully Successful when the CES achieves 90% - 92%.		
Did the CES successfully complete the below tasks?		
Identify and confirm the Reopening Request was appropriate for submission and review of reoperations.	ening.	i on the late
Complete closure actions on Reopening Requests within 90 calendar days of the date of request		
3. Appropriately route Director's Orders to the DD/ADD of the assigned field office in accordance with		
4. Identify when a Reopening Request requires a memo to National Office and draft and submit mer within ten (10) calendar days of reopening assignment.		
Narratīv e		

L		
Result #5 Title	Weight Value	
Result #5	Outstanding Exceeds Fully Successful Fully Successful Minimally Successful Unacceptable Not	Rated
Performance Standar	rd	
8		
Narrative		
-21		
		82.41
Result #6 Title	Weight Value	4,23
Result #6	Outstanding C Fune de F. N. O. C. C T.	Rated
		7
Performance Standard	d	
Narrative		
. Tanaa Vo		
		-
Result #7 Title	Weight Value	
Result #7	Outstanding Exceeds Fully Successful Fully Successful Minimally Successful Unacceptable Not F	≀ated
Dorfo Ol I		
Performance Standard		
Norrotivo		
Narrative		

Result #8 Title					-				Tea :	
Result #8	Outst	anding [Exceeds	Fully Succesful	F	ully Successfu	ıl 🔲	Minimally Successful	Weight Va Unacceptable	
Performance Standard		-				1	- 11			¥
arrative										
							1			